



**BOARD OF TRUSTEES  
MEETING MINUTES**

**April 26, 2018**

Michelle Zattoni, President  
Al Kratzer  
Michael Lieberman

Jana Nieves  
Leigh Miller, Vice President  
Frank Pologruto

Peter Reinke, Developer Rep.  
Joanna Hughes, CEO  
Shawn Ferrara, CAO  
Dolly Cary, Secretary  
Thomas Lubben, TLC

**1. Call to Order**

The meeting was called to order at 5:32 p.m. by President, Michelle Zattoni. The Pledge of Allegiance was recited.

**Roll Call**

**Board: Present** – Michelle Zattoni, Michael Lieberman, Leigh Miller, Al Kratzer,  
Jana Nieves, Frank Pologruto

**Staff: Present** – Joanna Hughes, Shawn Ferrara, Dolly Cary

**Guests:** Thomas Lubben

**2. Approval of Minutes**

**Motion:** To approve the minutes of the February 22, 2018, Board of Trustees meeting as presented. (Nieves/Lieberman), Motion carried.

**3. President's Comments**

Ms. Zattoni stated that we are actively looking for new Board members.

**4. Administrators' Reports**

**Joanna Hughes, CEO**

Listed below are the dates of our student events and activities. We've had 3 Open Houses to-date and all were well attended.

3/10 – Our Select Chorus performed

3/16 – Maureen O'Grady Irish Dancers performed at EAAECS

3/26 – EAAECS Schoolwide Art show and reception

Grades 3 & 4 participated in the PSSA's during the month of April.

4/12 – Student Lottery was held and was well attended

5/10 – Kindergarten and 1<sup>st</sup> grade is scheduled to perform at Dryland Church

5/12 & 5/22 – Young Masters Wall. Our Art students are invited to paint on the wall.

5/14 – Kindergarten registration

5/17 – Dr. Lauren Pacifico will volunteer her dentistry services

5/23 – Dr. Haytmanek will be at the school giving physical screenings to our students

5/19 – Easton Out Loud

6/5 – Barnes & Noble will hold a kickoff to summer from 6 to 8:00 p.m.

For the month of April, our breakfasts for Kindergarten through grade 2 have averaged 100 students. The 3<sup>rd</sup> and 4<sup>th</sup> grade students will kick off their breakfast in May. To-date there are 180

students purchasing lunch daily. Our enrollment is at 352. Of that amount, 327 are general education students and 25 are special education.

**5. Financial Report**

**Shawn Ferrara, CAO**

**Motion:** To approve the Financial Report as presented. (Pologruto/Miller), Motion carried.

**6. Committee Reports**

Governance Committee - None

Finance Committee – All information was covered in the Financial Report.

**7. Tom Lubben, TLC**

Dr. Lubben reported that three quarterly meetings were scheduled for Easton Arts Academy, 2017/2018, school year with the last one scheduled in June 2018 with the Board.

**Executive Session**

The Board went into Executive Session to discuss personnel matters and the new budget. The Executive Session began at 5:50 p.m. and concluded at 6:43 p.m.

**8. Old Business**

**9. Public Comment on Agenda Items**

**10. New Business**

Conflict of Interest forms were distributed to the members to complete. The members were also given the staggered board terms form to review and choose from 1-3 years term of service.

**Motion:** To approve the School Calendar for the 2018/2019 School Year. (Miller/Lieberman), Motion carried.

**Motion:** To approve the Board of Trustees meeting dates for the 2018/2019 school year. (Pologruto/Miller), Motion carried.

**Motion:** To approve the 2018/2019 Budget and Staffing. (Pologruto/Miller), Motion carried.

### ***Nomination of Board Officers***

Nomination of Michelle Zattoni as Board President.

**Motion:** To approve the appointment of Michelle Zattoni as President of the Board of Trustees of the Easton Arts Academy Elementary Charter School. (Miller/Pologruto, Motion carried unanimously.

Nomination of Leigh Miller as Board Vice President.

**Motion:** To approve the appointment of Lee Miller as Vice President of the Board of Trustees of the Easton Arts Academy Elementary Charter School. (Pologruto/Lieberman), Motion carried unanimously.

Nomination of Frank Pologruto as Board Treasurer.

**Motion:** To approve the appointment of Frank Pologruto as Treasurer of the Board of Trustees of the Easton Arts Academy Elementary Charter School. (Miller/Zattoni), Motion carried unanimously.

On May 16 and 17 Easton Arts Academy Food Services will be audited by the state. The current school hours of 8:50 a.m. to 8:20 p.m. will be changed, effective August 27, from 8:30 a.m. to 3:30 p.m.

### **Personnel**

- New Staff Appointments
  - Christine Barger, Assistant School Nurse, Per Diem \$135, Start date 3/9/2018
  - James Stout, School Safety Officer, \$134.61 Per Diem, Start date 4/4/2018J
- Status Change
  - Susan Bostian, Change of Title to Principal, 4/26/2018

**Motion:** To approve the staff appointments of Christine Barger, and James Stout and to approve the status change of Susan Bostian as listed under Section 10, Personnel. (Lieberman/Kratzer), Motion carried.

### **11. Adjournment**

**Motion:** To adjourn the meeting of the Board of Trustees at 6:57 p.m. (Lieberman/Miller), Motion carried.

*Eleanore M. Cary*

Board Secretary