



BOARD OF DIRECTORS

Meeting Minutes

August 10, 2017

Michelle Zattoni, Pres.
Tela Anderson
Hollis Ashby, 1 yr. leave
Alicia Beach
Hollie Cummings

Al Kratzer
Patricia Lenzer, Treasurer
Michael Lieberman
Jana Nieves
Shae McPherson
Leigh Miller

Stephan Wiltshire
Peter Reinke, Developer Rep.
Joanna Hughes, CEO
Ken Hudlow, Principal
Shawn Ferrara, CAO
Dolly Cary, Secretary
Thomas Lubben, Consultant

1. **Call to Order**

The meeting was called to order at 5:38 p.m. by Ms. Zattoni.

Roll Call

Present: Michelle Zattoni, Tela Anderson, Michael Lieberman, Shae McPherson, Jana Nieves, Leigh Miller, Stephan Wiltshire

Absent: Peter Reinke, Alicia Beach, Al Kratzer, Pat Lenzer, Hollie Cummings

2. **Approval of Minutes**

Motion: To approve the minutes of the July 13, 2017, Board of Directors meeting. (Lieberman/Anderson) Motion carried.

3. **President's Comments**

Room dedications were discussed.

4. **Administrators' Reports**

Joanna Hughes, CEO

The Board was updated on student enrollment, personnel, and construction of the building.

Ken Hudlow, Principal

The ordering of textbooks has been completed. We have 47 staff to date. We anticipate bringing 2 special education teachers on-board within the next two weeks. Six days of professional development have been planned. To allow the construction crew to finish the school without the interruption of staff walking around the building, on August 15, 16, and 17, staff will travel to Dryland UCC Church for the first 3 days of training. The last 3 days of training will take place at the school.

5. **Financial Report**

Mr. Ferrara reviewed the current check registers and explained the purpose of each of the accounts in Peoples Security and PNC Bank. A copy of the Community First Fund \$500,000 Expenditures List and drawdown was also furnished for review.

Motion: To approve the Financial Report as presented. (Lieberman/Nieves) Motion carried.

6. *Personnel*

Staff Appointments/Changes

- Miranda Thiessen, 1st Grade Teacher, \$36,000
- Brittany Warner-Maidman, Art Teacher, \$38,000
- Christine D'Angelo, Substitute, \$100/day
- Amanda Yost, Guidance, \$38,000
- JoAnn Basist, Theatre Mentor, \$10,000
- Rosemary Haber, Music Mentor, \$10,000
- Dolly Cary, Expanded duties, \$60,000
- Jacques Zupko, Change of job status to full time, \$60,000
- Thomas Bostian, Information Technology Specialist, \$20,000
- Kristen Vogt, Sp. Ed. Support, \$12.50/hr.
- Julie Bright, Salary increase to \$35,000

Resignation

- Kelly Jonke, Special Education

Motion: To approve the staff appointments/changes, and resignation listed under Section 6, Personnel. (Lieberman/Miller) Motion carried.

7. *New Business*

- The Gymnastics Program Proposal with Kids Co-Op Developmental Center, Easton was reviewed. Classes will be provided at the Kids Co-Op facility two days per month starting October through May 2018, except for classes scheduled for only one day in April. Cost for services is \$18,000.

Motion: To approve the Gymnastics Program Proposal, for the school year, for a total cost of \$18,000. (Miller/McPherson) Motion carried.

- Discussion of the Food Service Contract with Linton Food Service Management, Blue Bell, PA.

Motion: To approve the Food Service Contract with Linton Food Service Management. (Miller/Wiltshire) Motion carried.

- Mr. Ferrara was approached by a local church requesting use of the school for Sunday services. \$100 per week will be donated to the school for hosting the church. This money will be deposited in the development fund for future use.

Motion: To approve the utilization of the school, for a local church, for Sunday services. (Nieves/Miller) Motion carried.

- Revised board meeting dates were discussed. The Board elected to change the meeting dates to the 4th Thursday of every month. This change to later in the month will better enable the Board to review more current monthly financials.

Motion: To approve the change of board meeting dates to the 4th Thursday of every month. (McPherson/Lieberman) Motion carried.

8. Adjournment

Motion: To adjourn the meeting of the Board of Directors at 6:38 p.m. (Miller/Nieves) Motion carried.

Eleanore M. Cary

Board Secretary

The next meeting is scheduled for September 28, 2017 at 5:30 p.m.