



**BOARD OF TRUSTEES
MEETING MINUTES**

February 22, 2018

Michelle Zattoni, President
Al Kratzer
Michael Lieberman

Jana Nieves
Leigh Miller, Vice President
Frank Pologruto

Peter Reinke, Developer Rep.
Joanna Hughes, CEO
Shawn Ferrara, CAO
Dolly Cary, Secretary
Thomas Lubben, TLC

1. Call to Order

The meeting was called to order at 5:35 p.m. by President, Michelle Zattoni. The Pledge of Allegiance was recited.

Roll Call

Board: Present – Michelle Zattoni, Michael Lieberman, Leigh Miller, Al Kratzer, Jana Nieves, Frank Pologruto

Staff: Present – Joanna Hughes, Shawn Ferrara, Dolly Cary

Guests: Thomas Lubben, Jessy Freid, Attorney, The MacMain Law Group, LLCH

2. Approval of Minutes

Motion: To approve the minutes of the January 25, 2018, Board of Trustees meeting as presented. (Pologruto/Kratzer) Motion carried.

3. President's Comments

Ms. Zattoni reminded the Board that the School's Charter Agreement requires a minimum of 6 members with an Easton address. Due to the current member resignations, the Board is encouraged to solicit potential Board members from the Easton area.

4. Administrators' Reports

Joanna Hughes, CEO

Easton Arts Academy was served a Lien Claim by the Sheriff's Department on February 13, 2018 from McCarthy Masonry & Concrete, Inc. in the amount of \$28,238.87. We have contacted our attorney to have our name removed from this lien as the owner is Ashley Development, Bethlehem, Pa.

There were approximately 15 families who attended our Open House this past Wednesday. April 12, is the Student Lottery Date for allocation of places. This will be done through our Accounting Firm of Buckno, Lisicky & Co, Allentown.

To prepare our 4th grade students for a successful transition to fifth grade, effective with the third quarter (Week of Feb.5th), the fourth grade students will now be switching classes for Math, ELA, and Science/Social Studies.

Due to the heavy rain this past Tuesday, our Music Room flooded. The Arts classrooms were moved to the 3rd level. We received a quick response from our landlord and the contractors to fix the problem.

Star Testing is scheduled for March 8 and 9. A new organizational chart was presented to the Board for review.

The current student count is at 348 with 324 students in regular education and 24 in special education. This count reflects 2 additional students who were just enrolled but not entered into Power School.

- 8 - Bangor
- 15 - Bethlehem
- 2 - Catasauqua
- 250 - Easton
- 5 - East Stroudsburg
- 4 - Nazareth
- 1 - North Pocono
- 4 - Northampton
- 6 - Pleasant
- 14 - Pocono
- 1 - Quakertown
- 1 - Saucon
- 9 - Stroudsburg
- 28 - Wilson

Following is the breakdown of student ethnicity and race, with a count of 346. This information was taken from Power School.

- 4 – Asian
- 121 – Black
- 3 – American Indian or Alaskan
- 138 – White
- 79 – Hispanic
- 1 - Unspecified

5. *Financial Report*

Shawn Ferrara, CAO

Motion: To approve the Financial Report as presented. (Pologruto/Kratzer) Motion carried.

6. *Committee Reports*

7. *Tom Lubben, TLC*

May 31, is the designated date for the Founders event. Dr. Lubben will plan the major fundraiser this year.

8. *Old Business*

- Viana Boenzli, School Nurse, start date 2/7/2018, salary \$50,000

Motion: To approve the salary of \$50,000 for Viana Boenzli, school nurse. (Lieberman/Miller)
Motion carried.

- Policy Question & Answer – Jessi Freid, The MacMain Law Group, LLC
Jessi Freid responded to the Board questions submitted previously. The Board is scheduled for a training session on Thursday, March 8, from 5:30 p.m. to 7:00 p.m.

9. Public Comment on Agenda Items

10. New Business

A. Board Member Resignation (Motion for Approval)

- Hollie Cummings, effective 1/26/2018

Motion: To approve the resignation of Hollie Cummings from the Easton Arts Academy Board of Trustees, effective 1/26/2018. (Pologruto/Nieves) Motion carried.

B. Board Treasurer Nomination

Ms. Zattoni nominated Frank Pologruto as Board Treasurer to the Easton Arts Academy Elementary Charter School.

Motion: To approve the appointment of Frank Pologruto as Board Treasurer to the Easton Arts Academy Elementary Charter School Board of Trustees. (Miller/Nieves) Motion carried unanimously.

C. Board Member Clearances

All Board members must submit background checks. Clearance information will be sent to all members to complete on-line and forward the results to the Board Secretary.

D. Personnel

- New Staff Appointments
 - Joanne Geiger, Substitute Teacher
 - Lindsay Fetterhoff, 2nd Grade Teacher, \$36,000, start 2/19/2018
- Dismissals
 - Ann Marie Krumm, School Nurse, 2/6/2018

Motion: To approve the staff appointments of Joanne Geiger and Lindsay Fetterhoff and to approve the termination of Ann Marie Krumm. (Lieberman/Miller) Motion carried.

11. Adjournment

Motion: To adjourn the meeting of the Board of Trustees at 6:59 p.m. (Lieberman/Miller) Motion carried.

Eleanore M. Cary

Board Secretary